

**Committee on Committees Agenda**  
**Sept 18, 2017 1 pm**  
**Woodward Conference Room 6184 (Health Science Center)**

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1. Call to Order and Introductions
2. Approve May and July minutes
3. Election of committee chair for 2017-2018
4. Schedule future meetings
5. Discussion on topics for 2017-2018 year.
  - a. Start new rotation on reviewing Councils and Committees
  - b. Research the need for an advisory committee for online learning

IMPORTANT DOCUMENTS: PLEASE BRING WITH YOU TO MEETING

[Constitution of the University of Florida](#)

[Bylaws of the Faculty Senate](#)



## **Committee on Committees (DRAFT)**

May 1, 2017

Woodward Conference Room 6184

10:30 a.m.

Attendees: Jennifer Rea, Sue Alvers, Miriam Ezenwa (via phone), Paul Duncan, Irene Cooke, Ruth Steiner, Angel Kwolek-Folland, and Carl Van Ness

Jennifer Rea called the meeting to order at 10:31 a.m. and welcomed the guests. Introductions were made and the April minutes were approved.

### **Research Policy Committee – Irene Cooke, Asst. VP, Director and Research Integrity Officer**

- Committee consists of high level deans
- Formed task forces to handle issues
- Task force examples:
  - Fiscal Task Force
  - Human Subject Task Force
  - Animal Research Task
- Committee is working well and no changes are requested.

### **Graduate Council – Paul Duncan**

- Graduate Council has 13 members – 12 by definition elected by graduate faculty and the Graduate School Dean.
- The Graduate Council acts as an agent of the Graduate Faculty and assists the dean in the determination and execution of policy related to graduate study and associated research.

### **Academic Personnel Board – Angel Kwolek-Folland, Liaison and Ruth Steiner, Member**

- Ten members - Senior Faculty in tenured and non-tenured. Half are elected and half appointed. Board is split into tenure and non-tenured accruing personnel.
- Advise the President with respect to promotion and tenure nominations, serving in a fact-finding consultative role.
- Usually meet in the spring and does not have a chair. The secretary handles chairing meeting Committee has a very heavy workload
- Diversity of the Committee
  - 1- HSC
  - 1- IFAS
  - 1- Engineering
  - 1- E & G

### **Preservation of Historic Buildings and Sites – Carl Van Ness, Member**

- Committee assists the University in implementing its Policy on Historic Preservation, filed with the Florida Secretary of State, as Programmatic Memorandum of Agreement for Protection of Historical Resources.
- Assists the University in fulfilling federal and state obligations with respect to its historic and archeological resources.
- Reports to the Vice President for Business Affairs.
- No issues except having problems getting all members together.

Due to lack of members, the committee decided to elect a chair for 2017-2018 in the fall.

The meeting adjourned at 11:30 a.m.

**Committee on Committees (DRAFT)**

July 19, 2017

Telephone Conference

10:30 a.m.

Attendees: Sue Alvers, Miriam Ezenwa, Todd Brusko, Jose Trevino and Steven Swarts

Jose Trevino opened the meeting at 10:35 a.m. After review of the Senate Council Report and Senate Committee report, members approved the reports unanimously.

Dr. Trevino will send Sue several dates in order to schedule 2017-2018 meetings.

The meeting adjourned at 10:40 a.m.